

Instructions for Depositing Money into Inmate Trust via Wachovia Lockbox

1. Obtain money orders and / or cashier's checks made payable to inmate. Personal checks and cash are **not** accepted.
2. Mail money orders and / or cashier's checks in envelopes addressed in the following manner:

CCA Inmate Trust
 (Inmate Last Name, Inmate First Name / Inmate CCA Commissary #)
 Facility: HPC
 P.O. Box 933488
 Atlanta, GA 31193-3488

3. Make sure senders first and last name and return address is on the envelope.
4. Do **NOT** include and correspondence such as letters, cards, pictures, or packages with a money order or cashier's check. None of these items sent to this address will be forwarded to the inmate or returned to sender.

Instructions for Depositing Money into Inmate Trust via Western Union

1. You can send money via Western Union by using the Internet, by phone or by a Walk-in Cash Payment. The website for internet is www.westernunion.com/corrections. The phone number for phone quick collect is 1-800-634-3422.
2. To send money via a Western Union Walk-In Cash Payment Location the following is a sample of a quick collect form.

SAMPLE Quick Collect PAYMENT FORM
WESTERN UNION

WESTERN UNION

Para enviar un pago por Quick Collect

Card Members Fill Out Yellow Section Only / Las tarjetas habilitadas solo deben completar esta sección amarilla

WESTERN UNION GOLD OR PROTECTED CARD MEMBERS

1 PAYMENT INFORMATION INFORMACIÓN DEL PAGO

ENTER \$ AMOUNT Dollar Amount Not To Exceed US \$5,000
Si envía en dólares no debe superar US \$5,000

When sending \$1,000 or more, you must provide identification and additional information.
Al enviar \$1,000 o más, usted deberá proporcionar identificación e información adicional.

To: **CORRECTIONS CORP OF AMERICA**

Company Name / Nombre De la Compañía

Address: **LEAVE THESE TWO AREAS BLANK**

Referencia Number / Número de Referencia

City: **TRUSTCCA** State: **TN**

City / Ciudad State / Estado

2 SENDER INFORMATION INFORMACIÓN DEL REMITENTE

Sender's Name: **John Doe (Sender's Name)**

First Name / Primer Nombre Last Name / Apellido

Account Number With Company: **1234567ORTIZ (commissary#last name)**

Numero de cuenta con la compañía Note: no space between # and name

Telephone: **(000) 000-0000**

Teléfono

Address: **123 ANYWHERE STREET**

Street / Calle y número

City: **ANYTOWN** State: **STATE** Zip: **00000**

Ciudad State / Estado Zip / Código Postal

3 CONSUMER SIGNATURE FIRMA DEL CLIENTE

AGENT USE ONLY
Also provided by agent

Additional sender information on the back of this page. Information additional para el cliente del remitente.

Money Order or Cash Payment

Money Order / Orden de Pago

Date: _____ Time: _____

Amount: \$ _____

Transfer Fee: \$ _____

Tax: \$ _____

Total Amount Collected: _____

Rate of Exchange / Tipo de Cambio Amount to be Paid? / Cantidad a pagar?

IN ADDITION TO THE TRANSFER FEE, WESTERN UNION ALSO MAKES MONEY WHEN IT CHANGES YOUR DOLLARS INTO FOREIGN CURRENCY. PLEASE SEE ATTACHED PAGES FOR MORE INFORMATION REGARDING CURRENCY EXCHANGE. IF THE EXCHANGE RATE FOR YOUR TRANSACTION WAS DETERMINED AT THE TIME YOU SENT THE MONEY, THE CURRENCY TO BE PAID OUT AND THE EXCHANGE RATE ARE LISTED ON YOUR RECEIPT. OTHERWISE, THE EXCHANGE RATE WILL BE SET WHEN THE RECEIVER RECEIVES THE FUNDS. CERTAIN TERMS AND CONDITIONS GOVERNING THIS TRANSACTION AND THE SERVICES YOU HAVE SELECTED ARE SET FORTH ON THE ATTACHED PAGES. BY SIGNING THIS RECEIPT, YOU ARE AGREEING TO THOSE TERMS AND CONDITIONS.

*ADemás de los cargos por el servicio de transferencia, Western Union también gana dinero cuando cambia sus dólares a moneda extranjera. Por favor lea en las páginas anexas más información sobre el cambio de moneda. Si el tipo de cambio para su transacción fue fijado en el momento en el que envió el dinero, la moneda en la que se hará el pago y el tipo de cambio se indicarán en el recibo. De lo contrario, el tipo de cambio se fijará cuando el destinatario reciba los fondos. Algunos términos y condiciones que rigen esta transacción y los servicios que usted ha elegido se establecen en las páginas anexas. Al firmar este recibo, usted declara que está de acuerdo con esos términos y condiciones.

Western Union® Payment Services

*Vea otro lado para español

THE PAY TO IS ALWAYS: CORRECTIONS CORP OF AMERICA

THE CODE CITY IS ALWAYS: TRUSTCCA AND STATE CODE IS ALWAYS: TN

SENDER NAME

USE THE INMATE COMMISSARY NUMBER AND LAST NAME

SENDER INFORMATION

SAMPLE ONLY

www.westernunion.com

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